



The City of Flin Flon requires energetic, motivated and responsible individuals for the following seasonal positions.

**Parks Supervisor:** *Reporting directly to the Director of Recreation, the purpose of this position is to provide general direction, organization, monitoring, and supervision to the City of Flin Flon Parks operations; perform a variety of technical tasks relative to facility and park maintenance; oversee and execute the maintenance and improvement of the parks/green spaces, sports fields and related facilities. This job is physically demanding and requires working outdoors in all weather conditions. The applicant must be able to stand/kneel for extended periods of time, lift and carry heavy objects, and do repetitive tasks.*

**Parks Labourers:** *Reporting directly to the Parks Supervisor, the Parks Seasonal Labourer will have strong communication skills, specifically the ability to convey information effectively and active listening skills, specifically taking directions and putting them into action.*

*This job is physically demanding and requires working outdoors in all weather conditions. The applicant must be able to stand/kneel for extended periods of time, lift and carry heavy objects, and do repetitive tasks. Responsible and accountable for general maintenance, cleanup duties and safety checks associated with various City owned lands and facilities.*

**Tourist Park Supervisor:** *Reporting directly to the Director of Recreation, the Tourist Park Supervisor will oversee the day to day operations of the Tourist Park, Campground and Rotary Wheel. Have customer service management experience with a strong focus on customer satisfaction. Specific knowledge of campground operations and experience supervising staff is an asset. This position will provide direction, organization, monitoring and supervision of tourist park attendants and labourers.*

*This job can be physically demanding and may require working outdoors in all weather conditions. The applicant must be able to stand/kneel for extended periods of time, lift and carry heavy objects, and do repetitive tasks.*

**Tourist Park Attendant:** *Reporting directly to the Tourist Park Supervisor, the Tourist Park Attendant will assist in the day to day operations of the Tourist Park facility including the Rotary Wheel. Cleaning, maintaining the grounds, facilities and equipment, creating a pleasant environment for the guests. Campground Attendants will maintain a friendly, courteous manner with guests while focusing on the day-to-day maintenance, operations, compliance and administrative needs of the tourist park area.*

**Summer in the Parks Supervisor:** *Reporting directly to the Recreation Programmer and/or the Director of Recreation, this is work involving a wide range of planning, promoting, and implementing a safe and fun summer program for children. This position will oversee, direct and control the day to day operations of the Summer in the Parks Program, and its employees.*

**Summer in the Parks Attendants:** *Reporting directly to the Summer in the Parks Supervisor, this position will be assisting with arts activities, interacting with the children, planning activities including sports and games, as well as helping with daily site set-up and take-down, disinfecting toys, supervising daily activities, working independently*

*and with a team and generally keeping everything in good order. This is a physically active job and we need everyone to work together.*

**Parks Gardener/Horticulturist:** *Reporting directly to the Parks Supervisor and/or the Director of Recreation, this is work involving responsibility for tasks that include a wide range of planning, maintenance, repair and beautification in areas controlled by the City of Flin Flon. Some horticultural & gardening experience is required. This job is physically demanding and requires working outdoors in all weather conditions. The applicant must be able to stand/kneel for extended periods of time, lift and carry heavy objects, and do repetitive tasks.*

**Petting Zoo Supervisor:** *Reporting directly to the Recreation Programmer and/or the Director of Recreation, this work involves overseeing the day to day operations and administration of the Petting Zoo Facility, including supervision of staff. Must have experience working with animals*

**Petting Zoo Attendants:** *Reporting directly to the Petting Zoo Supervisor, the Petting Zoo Attendants will provide care to various livestock and assist with daily barn operations. Perform housekeeping and basic grounds keeping duties. Responsible for the safety and wellbeing of animals and users at all times.*

- First Aid, CPR, Class 5 Drivers License and experience in any of the related fields will be an asset.
- Must be willing to work flexible hours including evenings and weekends.
- Youth under the age of 16 will be required to take the Young Worker Readiness Certificate Course prior to commencing work. It can be found at <https://ywrcc.safemanitoba.com/>
- All successful applicants must attend Safety Orientation prior to commencing work.
- Due to the volume of applications, only those selected for further consideration will be contacted.
- Apply with resume and application to City Hall no later than 12 pm on March 27, 2020
- Application forms available at city hall or on the website at [www.cityofflinflon.ca](http://www.cityofflinflon.ca)
- Any youth or adult that feels she/he is qualified for these positions may apply.

For more information on the positions or requirements please call or email below.

204-681-7502 or [nhartman@flinflon.ca](mailto:nhartman@flinflon.ca)

Submit Resumes to:

Nicole Hartman

Director of Recreation

The City of Flin Flon

20 First Ave

Flin Flon, MB R8A 0T7