

Camp Whitney Caretaker



Effective Date:	February 14, 2020
Department:	Recreation
Accountable to:	Director of Recreation
Supervision of:	Camp Whitney

Summary

The City of Flin Flon requires an energetic and motivated individual or individuals to oversee the day to day operations of Camp Whitney, a remote camp located on Lake Athapap. This is a seasonal position from mid-May to mid-September, 2020.

Qualifications

Class 5 drivers License,
Boat Operators License
First Aid & CPR required

Key Responsibilities

- Perform maintenance for the upkeep of the buildings, equipment and property, which will include cleaning of cabins and other facilities.
- General handyman experience is necessary.
- Must be physically fit and able to split wood, maintain trails, stand and/or walk for long periods and frequent heavy lifting.
- Must have experience with operating and maintaining boats, ATV's, chainsaw and power tools. Other camp equipment includes- water system, plumbing, propane & electrical, generator and solar system.
- Interpersonal and communication skills are a must.
- Ensure safety of user groups.

Measurable Skills

- Maintain inventory of equipment and supplies.
- Coordinate with Recreation Administrator the facility bookings and usage.
- Communicate with the Director of Recreation and/or Recreation Administrator the need for parts and supplies and maintain required documents.
- Perform other duties as assigned.
- Must be able to work flexible hours including evenings and weekends.
- Ensure that regulations and procedures are being carried out.
- Communicate with Director of Recreation the need for improvements and upgrades and provide reports as requested.

How to Apply

Any person that feels she/he is qualified may apply with resume or application. Applications will be received at City Hall until March 20, 2020 at 4:00 p.m. addressed to: Nicole HARTMAN, Director of Recreation,
20 First Avenue, FLIN FLON, MB, R8A 0T7 e-mail: nhartman@flinflon.ca fax: 204-681-7530